

# Welding Shop Rules

---

- 1. All P.P.E must be worn in the lab at all times**
  - safety glasses
  - safety toe boots
  - welding coats
  - earplugs
  - pants free from rips and frays
- 2. Horseplay, Bullying, Harassment, yelling & cursing will not be tolerated.**
- 3. No Cellphones, headphones, iPod, or music in the shop.**
- 4. Students are required to clean at the end of every class.**
  - Replace all unused electrodes in rod oven
  - Tools returned to the tool room
  - Spent rods in rod can
  - Scrap metal in metal dumpster.
- 5. Safety Cutting shields, gloves & long sleeve shirts/welding coats required when using manual/mechanized cutting device. (OFC, PAC, CAC-A)**
- 6. Treat all metal as if it was **hot**. Do not pick up hot metal with gloves.**
- 7. Operate only the machinery and tools that you were given proper instruction and testing.**
- 8. Report all accidents/injuries to the instructor immediately.**
- 9. Report all damaged tools and equipment to the instructor**
- 10. Electrodes will not be left in the stinger when not in use.**
- 11. All medications must be reported to the instructor.**

(Medications shall include all medications prescribed by a physician and over the counter medications)
- 12. Welding Electrodes shall not be burnt off on tables.**
- 13. Drinks, Food, and flammable material are strictly prohibited in the shop**
- 14. Place refuse/garbage in proper containers.**

# Signature Page

**Your signature serves as a formal agreement between you and instructor. By signing this paper the student is agreeing they have read, understand, and will adhere to the shop safety rules.**

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_