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Joint Operating Committee Notes

The Beaver County Career & Technology Center's Joint Operating Committee (JOC) held their regularly scheduled meeting on Thursday, August 23, 2018 at 6:33 P.M.

Members Present: Mrs. Janice Cain, Mrs. Mary Jo Kehoe, Mr. Bruce Woodske, Mr. Ronald Miller, Mr. Matt Wimmel, Mrs. Lesia Dobo, Mr. Enrico Antonini, Mr. George Bauer and Mr. Patrick McGeehan

Members Absent: Dr. Nicholas Unis, Mr. Harry Gilarno, Mr. Samuel Sallis, Mrs. Christy Hughes and Mr. Robert Tellish

Others Present: Mr. David Wytiaz, Dr. Eric Rosendale, Miss Laura DelVecchio, Mrs. Cindy Hodge, Solicitor Victor Kustra, Mr. Michael Murdoch and Mrs. Lee Ann Prodonovich

The JOC approved the following items:

1. Approved the minutes of the June 28, 2018 meeting.
2. Approved the Treasurers' Report for the months of June and July 2018 and the listing of bills for the months of July and August 2018.
3. Approved employee #1 for an administrative leave, effective retroactively from July 1, 2018 through June 30, 2019, with subsequent resignation effective June 30, 2019.
4. Accepted the proposal from Speerhas Business Machines, Inc. for two (2) new digital printing/copying systems based on a forty-eight (48) month lease at a rate of \$274.92 per month, effective July 1, 2018 through and including June 30, 2022.
5. Approved the release payment for amounts due to member school districts for fiscal year 2015-2016.
6. Approved employee #23 to be granted an intermittent FMLA (Family Medical Leave). The intermittent FMLA will begin on October 24, 2018, and cannot exceed the allotted sixty (60) day period.
7. Approved the Administrative Director to attend a two (2) day Apple Education Leadership Workshop in Cupertino, California. BCCTC will be responsible for round-trip airfare. Lodging, food, and shuttle costs will be covered by Apple, Inc.
8. Approved Administrative Director's agreement, payment for five (5) unused vacation days for the 2017-2018 School year.
9. Appointed Mr. David. A Wytiaz as the safety coordinator for the BCCTC.
10. Approved the 2018-2018 BCCTC payroll schedule.
11. Amended the funding arrangement set forth in the Articles of Agreement of the Beaver County Health Care Insurance Consortium dated June 25, 2003 and effective July 1, 2018.

12. Approved the BCCTC personnel listed to be responsible for the student activity organizations conducted at the BCCTC during the 2018-2019 school year:

SkillsUSA

Mrs. Betsy Zelina

Mr. Michael Murdoch (Assistant)

Distributive Education Clubs of America (DECA)

Mr. Christopher Graham

Family, Career & Community Leaders of America (FCCLA)

Mrs. Camille Stevenson

Future Farmers of America (FFA)

Mr. Bryan Lehocky

American Welding Society (AWS)

Mr. Carl Cosentino

Future Business Leaders of America (FBLA)

Ms. Renee DiGiacomo

National Technical Honor Society (NTHS)

Mrs. Dolores Mason

Ms. Cricket French

Cosmetology Supervisor

Mrs. Dolores Mason

CTC Yearbook

Mr. Francis Mano

National Association of Home Builders (NAHB)

Mr. David Liptak

Health Occupations Students of America (HOSA)

Mrs. Theresa Cairns

Mrs. Elizabeth Mitsch (Assistant)

13. Approved the following rates for the substitute employee for the 2018-2019 School Year:

Position	2018-2019 Rate
Substitute Teacher/Teacher Aide/Substitute Secretary	\$85.00 /day
Substitute School Nurse	\$100.00/day
Substitute Custodian (starting rate)	\$10.50/hour

14. Approved Mr. Carl Cosentino and the students enrolled in the Welding Program of Study to attend all American Welding Society (AWS) meetings. The meetings are held in the evenings or weekends during the 2018-2019 school year and there will be no cost to the BCCTC.
15. Approved the student driver permits at a rate of \$20.00 for the 2018-2019 school year. Replacement cost is \$10.00.

16. Approved the 2018-2019 substitute teacher list.

17. Adopted teacher, student and secretarial handbooks for 2018-2019.

David A. Wytiaz
Administrative Director