

**BEAVER COUNTY
CAREER & TECHNOLOGY CENTER
145 POPLAR AVENUE
MONACA, PA 15061**

AGENDA

MEETING No. 562

March 23, 2023

PLACE OF MEETING AND MEETING TIME

Beaver County Career & Technology Center via in-person, zoom/teleconference

Meeting 6:30 p.m.

PRESIDING OFFICER

Mrs. Mary Jo Kehoe

<u>Roll Call</u>	<u>District</u>	<u>BCCTC</u>
Ms. Catherine Colalella	Aliquippa _____	Mr. David Wytiaz _____
Mrs. Mary Jo Kehoe	Ambridge _____	Dr. Eric Rosendale _____
Mr. Luke Berardelli	Beaver _____	Miss Laura DelVecchio _____
Mr. Ronald Miller	Big Beaver Falls _____	Mrs. Lee Ann Prodonovich _____
Mr. Dan Jones	Blackhawk _____	Ms. Michelle Gannon, Esq. _____
Mr. Dennis Bloom	Central Valley _____	Mr. Ira Weiss, Solicitor _____
Mr. Gerald Inman	Freedom _____	
Ms. Carla Buxton	Hopewell _____	
Vacant	Midland _____	
Ms. Bernadette Mattica	New Brighton _____	
Mrs. Christy Hughes	Riverside _____	
Mr. Floyd Tame	Rochester _____	
Mr. Robert Tellish	South Side _____	
Mr. John Metzler	Western Beaver _____	

PLEDGE OF ALLEGIANCE TO THE FLAG

AT THIS TIME, THE BOARD WILL ENTERTAIN PUBLIC COMMENTS ON AGENDA ITEMS ONLY

APPROVAL/RATIFY THE FOLLOWING AGENDA ITEMS AS LISTED:

1. APPROVAL OF THE MINUTES

Background Information: The minutes of the February 23, 2023, meeting are presented. (pages 7-11)

Board Action Required: Motion to approve February 23, 2023 meeting minutes.

Motion By _____ , Seconded By _____ ,

2. TREASURER'S REPORT

Background Information: The Treasurers' Report for the various financial accounts for February 2023 and the listing of bills for the month of March 2023 are presented. (pages 12-23)

Board Action Required: Motion to approve/ratify Treasurer's Reports as listed.

Motion By _____ , Seconded By _____ ,

3. 2023-2024 PROPOSED BEAVER COUNTY CTC BUDGET

Background Information: The proposed Beaver County CTC Operating Budget In the amount of \$_____ for the 2023-2024 school year is presented in accordance with the School Laws of Pennsylvania. (COMPLETE BUDGET PACKAGE WILL BE PRESENTED AT MEETING)

Board Action Required: Motion to approve the proposed 2023-2024 Beaver County CTC Operating Budget in accordance with School Laws of Pennsylvania.

Motion By _____ , Seconded By _____

4. TECHNICAL ASSISTANCE PROGRAM (TAP)

Background Information: Authorization to approve a Memorandum of Understanding (MOU) between the Beaver County Career & Technology Center and the Bureau of Career and Technical Education for participation in the Technical Assistance Program (TAP) for the 2023-2024 school year. (pages 24-26)

Board Action Required: Motion to approve the TAP MOU as presented.

Motion By _____ , Seconded By _____

5. SUPERINTENDENT OF RECORD

Background Information: The Superintendents’ Advisory Committee (SAC) is presenting Dr. Donna Nugent, Superintendent, Big Beaver Falls School District, to serve as Superintendent of Record for the Beaver County Career & Technology Center. Appointment is effective July 1, 2023 for a two (2) year term, through June 30, 2025. Rate of pay will be five thousand dollars (\$5,000.00) annually.

Board Action Required: Motion to approve Dr. Donna Nugent, Superintendent of Record, effective July 1, 2023.

Motion By _____ , Seconded By _____ ,

6. APPROVAL OF THE EMERGENCY INSTRUCTIONAL TIME TEMPLATE 2022-2023

Background: In accordance with Section 520.1 of the PA School Code to provide for minimum instructional time requirements in the event of an emergency that prevents a school entity from providing for the attendance of all pupils or usual hours of classes at the school entity. (pages 27-29)

Board Action Required: Motion to approve the Emergency Instructional Time Template as presented.

Motion By _____ , Seconded By _____ ,

7. SUBSTITUTE SCHOOL COUNSELOR

Background Information: Ratify Mr. James Knapp as substitute school counselor, effective Tuesday, February 28, 2023 at a rate of \$200.00/day.

Board Action Required: Motion to ratify the substitute counselor.

Motion By _____ , Seconded By _____

8. SALARY ADJUSTMENT

Background Information: Approve a salary adjustment for Mrs. Elizabeth Lanshcak, Outreach Coordinator/Community Liaison, retroactive to January 22, 2023, due to advanced placement credits from Bachelor’s Degree to a Master’s Degree, Instructional I, \$65,067 in accordance with the Collective Bargaining Agreement.

Board Action Required: Motion to approve the salary adjustment.

Motion By _____ , Seconded By _____

9. WORKSHOPS/CONFERENCES/FIELD TRIPS

Background Information: The following workshops/conferences/field trips are submitted for approval and/or ratification: (pages 30-45)

- a. Mr. Dan Ostronic and Ms. Laurie Conti, Skills USA Advisors and three (3) students to deliver donations with the school van from their fundraiser to Adoption Connection in Beaver, PA, on Monday, March 13, 2023 from 9:30 a.m.- 1:00 p.m. There is no cost.
- b. Ms. Nicole Todd, Health Occupations Instructor and Mr. Randy Reed, Cooperative Education Instructor and twelve (12) seniors to attend the Cumberland Woods Village Career Fair in Allison Park, PA on Monday, March 13, 2023, all day. Total cost is \$300.00.
- c. Mr. Randy Reed, Cooperative Education Instructor, Mr. Dan Ostronic, HVAC-R Instructor and Mr. Greg Wilber, Instructional Assistant and forty (40) students to tour the GE Power/Hennamuth Metal Fabricators on

- Tuesday, March 28, 2023 in Oakdale, full day. Total cost is \$400.00.
- d. Ms. Nicole Todd, Health Occupations Instructor and ten (10) students to visit CCBC for a tour and placement testing on Wednesday, April 5, 2023 all day. There is no cost.
- e. Mr. Daniel Ostronic, Ms. Laurie Conti, Skills USA Advisors and eighteen (18) students to attend the Skills USA State conference in Hershey, PA from Tuesday, April 11- Friday, April 14, 2023. Total cost is \$14,702.00.
- f. Mrs. Stephanie Vuckovich, Veterinary Assistant Instructor, Mr. Randy Reed, Cooperative Education Instructor and Mrs. Alaina Prendergast, Instructional Assistant and forty-seven students (47) to visit the Pittsburgh Zoo on Monday, May 1, 2023, full day. Total cost is \$325.00.
- g. Mrs. Dolores Mason and Ms. Laurie Conti, Cosmetology Instructors, and Mr. Dominic Darenkamp, Instructional Assistant and eighty-three (83) students to visit Cinemark and XD, in Robinson Twp., Tuesday, May 2, 2023, full day. Total cost is \$484.00.
- h. Ms. Renee DiGiacomo, Business Information Systems Instructor, Ms. Nicole DeMark, Graphic Arts Instructor, Mr. Fran Mano, Commercial Arts Instructor and ninety-five (95) students to attend Cinemark Theatres in Robinson Twp. PA for Computer Generated Imagery on Tuesday, May 9, 2023, all day. Total cost is \$603.00.

Board Action Required: Approve/Ratify field trips as listed above.

Motion By _____ , Seconded By _____

10. REPORTS

- a) Dr. Eric Rosendale, Chief School Administrator
- b) Attorney Ira Weiss, Solicitor
- c) Mr. Thomas Palas, Buildings and Grounds Supervisor
- d) Ms. Laura DelVecchio, Assistant Administrative Director
- e) Mr. David Wytiaz, Administrative Director

11. INFORMATION

COMMENTS FROM THE PUBLIC MAY BE MADE AT THIS TIME

12. ADJOURNMENT

Board Action Required:

Motion By _____ , Seconded By _____ .

TIME: _____