

**BEAVER COUNTY
CAREER & TECHNOLOGY CENTER
145 POPLAR AVENUE
MONACA, PA 15061**

AGENDA

MEETING No. 569

September 28, 2023

PLACE OF MEETING AND MEETING TIME

Beaver County Career & Technology Center via in-person, zoom/teleconference.

Meeting 6:30 p.m.

PRESIDING OFFICER

Mrs. Mary Jo Kehoe

<u>Roll Call</u>	<u>District</u>	<u>BCCTC</u>
Ms. Catherine Colalella	Aliquippa _____	Dr. Donna Nugent _____
Mrs. Mary Jo Kehoe	Ambridge _____	Miss Laura DelVecchio _____
Mr. Luke Berardelli	Beaver _____	Ms. Michelle Gannon _____
Mr. Ronald Miller	Big Beaver Falls _____	Mrs. Lee Ann Prodonovich _____
Mr. Dan Jones	Blackhawk _____	_____
Mr. Dennis Bloom	Central Valley _____	_____
Mr. Gerald Inman	Freedom _____	_____
Mrs. Carla Buxton	Hopewell _____	_____
Vacant	Midland _____	_____
Ms. Bernadette Mattica	New Brighton _____	_____
Mrs. Christy Hughes	Riverside _____	_____
Mr. Floyd Tame	Rochester _____	_____
Mr. Robert Tellish	South Side _____	_____
Mr. John Metzler	Western Beaver _____	_____

PLEDGE OF ALLEGIANCE TO THE FLAG

AT THIS TIME, THE BOARD WILL ENTERTAIN PUBLIC COMMENTS ON AGENDA ITEMS ONLY

APPROVAL/RATIFY THE FOLLOWING AGENDA ITEMS AS LISTED:

DUE TO CONCERNS OF THE MEETING CONFLICTING WITH SEVERAL DISTRICTS REGULARLY SCHEDULED MEETINGS THE SPECIAL MEETING 568 OF SEPTEMBER 21, 2023, WAS CANCELLED.

1. EXECUTIVE SESSION

Background Information: Executive Session is requested for consideration of personnel matters, sensitive public safety issues, and matters subject to attorney-client privilege and other confidentiality laws.

Board Action Required: Motion to move into Executive Session.

Motion By _____ , Seconded By _____ ,

TIME: _____

2. REGULAR SESSION

Background Information: Regular Session for action of the agenda as presented.

Board Action Required: Motion to return to Regular Session.

Motion By _____ , Seconded By _____ ,

TIME: _____

3. APPROVAL OF THE MINUTES

Background Information: Approval of the minutes of the August 24, 2023, meeting as presented. (pages 11-19)

Board Action Required: Approve the minutes August 24, 2023, meeting minutes.

Motion By _____ , Seconded By _____ ,

4. TREASURER’S REPORT

Background Information: The Treasurers’ Report for the various financial accounts for August 2023 and the listing of bills for the month of September 2023 are presented. (pages 20-30)

Board Action Required: Approve/ratify Treasurer’s Reports as listed.

Motion By _____ , Seconded By _____ ,

5. MEMORANDUM OF UNDERSTANDING

Background Information: Ratify a Memorandum of Understanding between the Center Twp. Police Department and the Beaver County Career & Technology Center to provide one (1) School Resource Officer (SRO) in accordance with the Police current Collective Bargaining Agreement and agreed upon by the Beaver County CTC. This agreement is effective beginning with the 2023-2024 School year through and including June 30, 2024. Total cost is \$50,301.36. (pages 31-38)

Board Action Required: Ratify the Memorandum of Understanding as presented.

Motion By _____ , Seconded By _____ ,

6. SCHOOL RESOURCE OFFICER

Background Information: Approval to interview and hire a second School Resource Officer for the 2023-2024 School year.

Board Action Required: Approve interview and hiring of a second School Resource Officer as presented for the 2023-2024 School year.

Motion By _____ , Seconded By _____ ,

7. **BEAVER COUNTY CTC COMPREHENSIVE PLAN**

Background Information: Approval to accept the Pennsylvania Department of Education (PDE) Comprehensive Plan for the 2021-2024 academic years.

Board Action Required: Accept the Comprehensive Plan for the 2021-2024 academic years.

Motion By _____ , Seconded By _____ ,

8. **APPROVE SETTLEMENT AND RESIGNATION OF EMPLOYEE**

Background Information: Approval of the settlement effective immediately and the resignation of David Wytiaz, effective September 29, 2023 and authorization to advertise and begin the search for a new director.

Board Action Required: Approve the settlement and resignation of David Wytiaz as presented and authorization to advertties and begin the search for a new director.

Motion By _____ , Seconded By _____ .

9. **COSMETOLOGY INSTRUCTIONAL ASSISTANT**

Background Information: Approval of Ms. Kennedy Bonner, as the Cosmetology Instructional Assistant at a salary of _____ (pro-rated), effective Monday, October 2, 2023, with benefits, pending completion of all pre-employment requirements.

Board Action Required: Motion to approve Instructional assistant as presented.

Motion By _____ , Seconded By _____ ,

10. PERKINS FULL TIME INSTRUCTIONAL ASSISTANT

Background Information: Approval of Ms. Brandy Gallagher from part time Perkins to full time Perkins Instructional Assistant at a salary of \$39,280.00.

Board Action Required: Motion to approve the Perkins Instructional Assistant as presented.

Motion By _____ , Seconded By _____ .

11. AUTOMOTIVE TECHNOLOGY INSTRUCTIONAL ASSISTANT SUBSTITUTE

Background Information: Rehiring of Mr. Alan Valasek through Express Employment as a day-to-day substitute at a rate of \$ 175.00 to serve as the Instructional Assistant in the Automotive Technology program.

Board Action Required: Motion to approve the substitute as presented.

Motion By _____ , Seconded By _____ .

12. SALARY ADJUSTMENT BCCTC EMPLOYEE

Background Information: Approval of salary adjustment for employee #202, at a rate of \$ 21.00 /hour, effective September 28, 2023.

Board Action Required: Approve salary adjustment as listed.

Motion By _____ , Seconded By _____ .

13. PSBA ELECTION OF OFFICERS

Background Information: PSBA presents the following slate of candidates for consideration in order to cast the Beaver County CTC vote. (pages 39-48)

President Elect Nominees:	Vote for one
Allison Mathis (North Hills S.D)	Nominated by:
<i>One- year term</i>	
Vice President Nominees:	Vote for one
Sabrina Backer (Franklin Area S.D)	
<i>One-year term</i>	
Treasurer:	
Karen Beck Pooley	
<i>Three- year term</i> (Bethlehem S.D)	
Western Zone Representative:	
Marsha Pleta (Washington S.D.)	
<i>Three-year term</i>	
PSBA Insurance Trust Trustees:	Vote for two
Marianne Neel	
Michael Faccinetto	
<i>Three-year term</i>	

Board Action Required: Motion to select nominees and authorize the Board Secretary to cast votes as designated by the JOC.

Motion By _____ , Seconded By _____ ,

14. JOINT OPERATING COMMITTEE TERMS OF OFFICE

Background Information: The terms of office for the committee members and alternates from Beaver Falls, Blackhawk, Midland, Riverside and Rochester will expire in December of this year. It is necessary for the aforementioned School Boards of Directors to elect a representative and an alternate to serve on the Beaver County CTC Joint Operating Committee for a three-year term, beginning in January 2023. The BCCTC administrative office will notify each of the following individuals by a letter: President of the School Board, BCCTC representative and alternate, and Superintendent of Schools.

Board Action Required: Motion to approve Administration to provide notifications to listed member school districts.

Motion By _____ , Seconded By _____

15. APPROVAL OF BEAVER COUNTY CTC SCHOOL COUNSELING PLAN

Background Information: Approval of the Beaver County CTC School Counseling plan 2023-2027 in accordance with Pennsylvania Department of Education 339 guidelines. (separate attachment)

Board Action Required: Approve the Guidance plan as presented.

Motion By _____ , Seconded By _____ ,

16. APPROVAL OF ARTICULATION AGREEMENT WITH COMMUNITY COLLEGE OF ALLEGHENY COUNTY

Background Information: Ratify an Articulation Agreement between the Community College of Allegheny College and the Beaver County CTC effective for three (3) years September 22, 2023, through and including September 21, 2026 for Health Occupations to award three (3) credits in Medical Ethics and Law in accordance with Community College of Allegheny County’s STAR Articulation Agreement. (pages 49-50)

Board Action Required: Ratify the articulation agreement as presented.
Year.

Motion By _____ , Seconded By _____ ,

17. APPROVAL OF BVIU EMERGENCY SUBSTITUTES FOR 2023-24 SCHOOL YEAR

Background Information: Approval of Beaver Valley Intermediate Unit Substitute as listed. (pages 51-52)

Board Action Required: Approve BVIU substitute for the 2023-2024 School Year.

Motion By _____ , Seconded By _____ ,

18. STUDENT DRIVER PARKING PERMITS

Background Information: Student driver's permits are required. All students wishing to drive must complete the permission form. Cost for the permit is \$20.00 and replacement cost will be \$10.00 and funds will be placed in account for student scholarships.

Board Action Required: Approval of the student driver permits as presented.

Motion By _____ , Seconded By _____ ,

19. WORKSHOPS/CONFERENCES/FIELD TRIPS

Background Information: The following workshops/conferences/field trips are submitted for consideration: (pages 53-79)

- a. Mr. Arnold Shaner, Masonry Instructor and forty (40) students, to attend the Bricklayer Competition at Highmark Stadium, Pittsburgh PA on Thursday, September 7, 2023, full day. Total cost is \$327.00.
- b. Mr. Dan Ostronic, SkillsUSA Advisor, Ms. Laurie Conti, SkillsUSA Assistant Advisor and one (1) student to attend the SkillsUSA Western Region Planning Meeting at Forbes CTC, Pittsburgh, PA for half a day (p.m.), September 14, 2023. There is no cost.
- c. Mr. Albert Kollinger, Collision Repair Instructor, Mr. Dan Gallagher, Collision Repair Instructional assistant and forty-three (43) students to tour Copart in Ellwood City, PA, full day on Monday, October 11, 2023. Total cost is \$353.00.
- d. Mr. George Metz, Machine Tool Instructor to attend the BotsIQ

Teacher professional development Day September 19, 2023, full day, in Homestead, PA. Total cost is \$151.16.

- e. Mrs. Stephanie Vuckovich, Veterinary Assistant Instructor and both sessions of students for a half day field trip to the Beaver County Humane Society on Tuesday, October 17, 2023. There is no cost.
- f. Mrs. Elizabeth Lanshcak, Diversified Occupations Instructor, to attend the Pennsylvania Cooperative Education Conference, October 18-20, 2023 at Penn State University, Main Campus. Total cost is \$793.00.
- g. Ms. Laurie Conti, SkillsUSA Assistant Advisor and one (1) student to attend the Region 1 State Officer Training in Portland, Maine from October 19- 22, 2023. Total cost is \$2,440.55.
- h. Mr. Dan Mengel, Automotive Instructor and Mr. Alan Valasek, Automotive Instructional Assistant substitute and thirty (30) students to visit Channel Lock in Meadville, PA on October 25, 2023, all day. Total cost is \$450.00.
- i. Mr. Randy Reed, Cooperative Education Instructor to attend the Integrated Learning Conference at Penn State, Main Campus, from November 7-10,2023. Total cost is \$1,154.10.
- j. Ms. Jamie Kuriger, Learning Facilitator, to attend the Annual Integrated Learning Conference for Special Education at Penn State, Main Campus from November 7-10,2023. Total cost is \$1154.10.
- k. Ms. Renee DiGiacomo, Business Information Systems Instructor, Mr. Fran Mano, Commercial Arts Instructor, Ms. Nicole Demark, Graphic Arts Instructor and one hundred seventeen (117) students to tour Pittsburgh Technical College in Robinson Twp., PA on Wednesday, November 1, 2023, for a full day. Transportation paid for by PTC. Total cost is \$125.00 if a substitute is needed.

Board Action Required: Approve/ratify trips as listed above.

Motion By _____ , Seconded By _____ ,

20. REPORTS

- a) Dr. Donna Nugent, Superintendent of Record
- b) Attorney Michelle Gannon, Assistant Solicitor
- c) Mr. Thomas Palas, Buildings and Grounds Supervisor
- d) Ms. Laura DelVecchio, Acting Administrative Director

21. INFORMATION

- a) Boots donation and PPE equipment (pages 80-85)
- b) Calendar of Events
- c) Beaver County Educational News Highlights

COMMENTS FROM THE PUBLIC MAY BE MADE AT THIS TIME

22. ADJOURNMENT

Board Action Required:

Motion By _____ , Seconded By _____ .

Time: _____