

**BEAVER COUNTY  
CAREER & TECHNOLOGY CENTER  
145 POPLAR AVENUE  
MONACA, PA 15061**

**AGENDA**

**MEETING No. 566**

June 29, 2023

**PLACE OF MEETING AND MEETING TIME**

Beaver County Career & Technology Center via in-person, zoom/teleconference.

**Meeting 6:30 p.m.**

**PRESIDING OFFICER**

Mrs. Mary Jo Kehoe

<b><u>Roll Call</u></b>	<b><u>District</u></b>	<b><u>BCCTC</u></b>
Ms. Catherine Colalella	Aliquippa	_____
Mrs. Mary Jo Kehoe	Ambridge	_____
Mr. Luke Berardelli	Beaver	_____
Mr. Ronald Miller	Big Beaver Falls	_____
Mr. Dan Jones	Blackhawk	_____
Mr. Dennis Bloom	Central Valley	_____
Mr. Gerald Inman	Freedom	_____
Ms. Carla Buxton	Hopewell	_____
Vacant	Midland	_____
Mrs. Christeen Cerratti (alternate)	New Brighton	_____
Mrs. Christy Hughes	Riverside	_____
Mr. Floyd Tame	Rochester	_____
Mr. Robert Tellish	South Side	_____
Mr. John Metzler	Western Beaver	_____

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**AT THIS TIME, THE BOARD WILL ENTERTAIN PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

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**APPROVAL/RATIFY THE FOLLOWING AGENDA ITEMS AS LISTED:**

**1. APPROVAL OF THE MINUTES**

**Background Information:** The minutes of the May 25, 2023, meeting as presented and the Special Meeting minutes of June 5, 2023. (pages 11-19)

**Board Action Required:** Motion to approve May 25, 2023, meeting minutes and June 5, 2023, minutes.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**2. TREASURER'S REPORT**

**Background Information:** The Treasurers' Report for the various financial accounts for May 2023 and the listing of bills for the month of June 2023 are presented. (pages 20-32)

**Board Action Required:** Motion to approve/ratify Treasurer's Reports as listed.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**3. APPROVAL OF THE CARL D. PERKINS BUDGET FOR THE 2023-2024 SCHOOL YEAR**

**Background Information:** The Perkins Act allocation for the 2023-2024 school year for the Beaver County CTC is \$372,234.00. This amount is part of the General Fund Budget.

**Board Action Required:** Motion to approve acceptance of Perkins Act allocation.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_

**4. AUTHORIZATION OF JULY 2023 BILLS**

**Background Information:** With no Joint Operating Committee (JOC) meeting scheduled in July, authorization is requested for Administration to pay all necessary bills with official review and approval to take place at the August JOC meeting.

**Board Action Required:** Authorize payments as necessary.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**5. E-GRANTS RESOLUTION**

**Background Information:** Approval of E-Grants Resolution to authorize Miss Laura DelVecchio, Acting Director as directed to sign any and all contracts, agreements, grants and/or license with the Pennsylvania Department of Education effective June 29,2023. (pages 33-34)

**Board Action Required:** Approve resolution as presented.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**6. EMPLOYMENT OF SCHOOL COUNSELOR**

**Background Information:** Approval of Mr. Dan Larue as the School Counselor, effective July 1, 2023. Rate of pay is Step 12, \$76,130 of the current Collective Bargaining Agreement, pending completion of all pre-employment requirements.

**Board Action Required:** Approve in accordance with the Collective Bargaining Agreement.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

7. **EMPLOYMENT OF COMMUNITY OUTREACH/STUDENT RECRUITMENT (ANTICIPATED)**

**Background Information:** Approval of Vince Gratteri as Marketing and Public Relations specialist, effective July 1, 2023. Rate of pay is Step 15, \$78,768.00 of the current Collective Bargaining Agreement, pending completion of all pre-employment requirements.

**Board Action Required:** Approve in accordance with the Collective Bargaining Agreement.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

8. **EMPLOYMENT OF LEARNING FACILITATOR**

**Background Information:** Approval of Tom Majors as the Learning Facilitator, effective July 1, 2023. Rate of pay is Step 13, \$76,168.00 of the current Collective Bargaining Agreement, pending completion of all pre-employment requirements.

**Board Action Required:** Approve in accordance with the Collective Bargaining Agreement.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

9. **COSMETOLOGY PROGRAM**

**Background Information:** Authorization to expand the Cosmetology program to a three (3) teacher program due to the overwhelming interest and need to accommodate prospective students.

**Board Action Required:** Authorize a three (3) teacher program as requested.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**10. AUTHORIZATION TO ADVERTISE AND INTERVIEW (COSMETOLOGY)**

**Background Information:** Authorization is requested to advertise and interview for the Cosmetology Instructor position, per board policy.

**Board Action Required:** Authorize as requested to advertise and interview, per board policy.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**11. RELOCATION OF HEALTH OCCUPATIONS**

**Background Information:** Authorization is requested to relocate the Health Occupations program to the lower level.

**Board Action Required:** Authorize relocation as requested.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**12. SUMMER EMPLOYMENT**

**Background Information:** Approval of paid summer work not to exceed 200 hours to assist with the Facilities Department.

**Board Action Required:** Approval of summer work as requested.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**13. SUMMER EMPLOYMENT**

**Background Information:** Ratify Ms. Nicole Demark, Graphic Arts Instructor to work in the Summer of 2023 to complete all necessary signage and school print jobs, not to exceed (NTX) forty (40) hours in accordance with the Collective Bargaining Agreement. (page 35)

**Board Action Required:** Ratify summer employment as requested.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**14. LETTER OF RESIGNATION**

**Background Information:** Accept letter of resignation from Mr. Thad Buffington, Maintenance Department, effective September 1, 2023 , for retirement, with regret. (page 36)

**Board Action Required:** Accept letter of resignation.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**15. AUTHORIZATION TO ADVERTISE AND INTERVIEW (MAINTENANCE)**

**Background Information:** Authorization is requested to advertise and interview for a maintenance position, per board policy.

**Board Action Required:** Authorize as requested to advertise and interview for a maintenance position.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**16. AUTHORIZATION TO ADVERTISE AND INTERVIEW (SCHOOL RESOURCE OFFICER)**

**Background Information:** Authorization is requested to advertise and interview for a school resource officer, per board policy.

**Board Action Required:** Authorize as requested to advertise and interview for a School resource Officer, per board policy.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**17. HALO VAPE DETECTION SYSTEM**

**Background Information:** Authorization is requested to purchase the Halo Vape Detection System at a cost of \$40,937.00. This will be paid from the COVID 19 Public Health Workforce Development Supplemental Funding Grant.

**Board Action Required:** Authorize purchase as requested.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**18. RAPTOR VISITOR MANAGEMENT SYSTEM**

**Background Information:** Authorization is requested to purchase the Raptor Visitor Management System at a cost of \$2,071.00. This will be paid from the PCCD (Pennsylvania Commission of Crime and Delinquency) Grant.

**Board Action Required:** Authorize purchase as requested.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**19. MARTIN COMMUNICATIONS CARD ACCESS SYSTEMS**

**Background Information:** Authorization is requested to purchase Martin Communications Card Access Systems. This keyless entry system provides another layer of security for the building. Total cost is \$ 2,985.00. This will be paid from the PCCD (Pennsylvania Commission on Crime and Delinquency) Grant.

**Board Action Required:** Approve purchase as requested.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**20. 3M WRAP SCHOOL SCHOLARSHIP**

**Background Information:** Ms. Nicole Demark, Graphic Arts Instructor, was awarded the 3M Wrap School Scholarship and authorization is requested to cover any additional expense not covered by the scholarship.

**Board Action Required:** Authorize expenses not covered by the scholarship.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**21. PROGRAM OF STUDY**

**Background Information:** Approval of Diversified Occupations Job-Seeking/Changing Skills (Diversified Occupations), CIP Code: 32.0105 into the Program of Study Handbook of the Beaver County Career & Technology center for the 2023-2024 school year. The Program of Study Handbook, in its entirety will be placed on the August Joint Operating committee meeting agenda. (page 37)

**Board Action Required:** Approval of Diversified Occupations into the Program of Study Handbook for the 2023-2024 School Year in accordance with the PA Department of Education.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**22. CHANGE OF EMPLOYMENT STATUS**

**Background Information:** Authorization is requested to change the status of Mrs. Amber Cochran, from part-time Administrative Assistant to full-time Administrative Assistant effective July 1, 2023. A salary of \$30,000.00 with full benefits.

**Board Action Required:** Authorize change of status for Mrs. Amber Cochran.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**23. HEALTH OCCUPATIONS SITE-BASED CLINICAL AFFILIATION AGREEMENT**

**Background Information:** Ratify an agreement between Beaver County CTC and Lutheran Senior Life to provide site-based clinical experience in a Nursing Facility. The agreement is September 1, 2022, through and including September 1, 2027 for a term of five (5) years and will renew annually thereafter unless termed by the school or Lutheran Senior Life with thirty (30) day's notice. (pages 38-46)

**Board Action Required:** Ratify agreement as requested.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,



**24. HUCKESTEIN MECHANICAL CONTRACT**

**Background Information:** Approval is requested to permit Huckestein Mechanical to complete the final phase of the HVAC Improvement project at a cost of \$926,157.00. The fees associated with this contract shall be paid by the Beaver County Commissioners as an award of ARP Funding.

**Board Action Required:** Approval of Huckestein Mechanical Contract as requested.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**25. ATTENDANCE AT WORKSHOPS/CONFERENCES**

**Background Information:** Authorization is requested for Beaver County CTC Joint Operating Committee members and administrative staff to attend appropriate vocational technical workshops/conferences for the 2023-2024 school year, with reimbursement in accordance with school policy.

**Board Action Required:** Authorize in accordance with school policy.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**26. WORKSHOPS/CONFERENCES/FIELD TRIPS**

**Background Information:** The following workshops/conferences/field trips are submitted for consideration: (pages 47-50)

- a. Mr. Dan Ostronic and Ms. Laurie Conti, SkillsUSA sponsors and two (2) students to attend the SkillsUSA National Leadership and Skills Conference in Atlanta, Georgia from June 16-24, 2023. The total cost is \$6,205.75.
- b. Ms. Nicole Todd, Health Occupations Instructor and Mrs. Elizabeth Mitsch, Health Occupations Instructional Aide and twelve (12) students to attend an Open Heart Surgery at Allegheny General Hospital on Thursday, September 28, 2023. Estimated cost is \$400.00.

**Board Action Required:** Approve/ratify trips as listed above.

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ ,

**27. REPORTS**

- a) Dr. Eric Rosendale, Chief School Administrator
- b) Attorney Michelle Gannon, Assistant Solicitor
- c) Mr. Thomas Palas, Buildings and Grounds Supervisor
- d) Ms. Laura DelVecchio, Acting Administrative Director

*(School Safety and Security Annual Report will be presented in Executive Session after adjournment.)*

**28. INFORMATION**

**COMMENTS FROM THE PUBLIC MAY BE MADE AT THIS TIME**

**29. ADJOURNMENT**

**Board Action Required:**

Motion By \_\_\_\_\_ , Seconded By \_\_\_\_\_ .

TIME: \_\_\_\_\_